

Standards for engagement with external bodies

[use MY data](#) welcomes engagement with external bodies (organisations and individuals). Initial engagement is usually undertaken by the Secretariat, on behalf of [use MY data's](#) Members.

These standards will guide the Secretariat in their engagement work and are based upon the established principles, values and position statements of [use MY data](#), created by Members.

- 1) All engagement work with external bodies is undertaken on behalf of [use MY data](#) Members and will support the [Vision and mission statement](#) of [use MY data](#). Engagement must be related to, and supportive of, the benefits of using patient data (generally, routinely collected patient data).
- 2) a. Engagement must be in line with [use MY data's Transparency Principles](#) which underpin all of [use MY data's](#) work. The Secretariat will ensure the external body is aware of, and willing to adhere to, the principles.

b. A condition of engaging with [use MY data](#) is that Members will be informed about the work and that [use MY data](#) will declare the engagement publicly (via the website as a minimum). If the external body will not meet this condition, engagement cannot be undertaken.
- 3) The Secretariat will draw attention to [use MY data's](#) position statements on the use of patient data. They will specifically emphasise the principles detailed within the position statement [Expectations of organisations which use our patient data](#) and use these principles to guide the engagement - individual choice, societal benefit, patient voice, transparency, security - and ascertain whether the engagement would be in line with these.
- 4) [use MY data](#) does not endorse any organisation, product or service and this must be made clear at the outset of all engagement discussions.
- 5) The Secretariat will ensure that the external body is aware of [use MY data's](#) strategy of positive engagement.
- 6) The Secretariat will draw attention to the [Patient Data Citation](#) created by [use MY data](#) Members, to emphasise that patients are the source of the data used for research and analysis. The Secretariat will encourage the external body to promote and use the Citation, as appropriate.
- 7) a) The Secretariat will ensure that the Executive Group is aware of engagement work being undertaken on behalf of [use MY data](#). This may be via consultation beforehand or updating afterwards (depending on the nature/stage of the engagement).

b) The Secretariat will ensure that Members are informed of any formal engagement work that [use MY data](#) undertakes.
- 8) Engagement work will only be undertaken if it is within [use MY data's](#) resource capacity, in terms of the Secretariat's time, [use MY data's](#) work programme and funding. If the engagement is desirable but is outside of current resource capacity then, with the agreement of the Executive Group, the Secretariat may propose a charging/funding structure to enable obtaining additional personnel, to carry out the engagement work.